**DECISION LOG**

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| **Project Title:** |  |  | **Date Prepared:** |  |

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| **[ID](#ID" \o "Enter a unique decision identifier.)** | **[Category](#Category" \o "Enter the type of decision, such as technical, project, process, etc.)** | **[Decision](#Decision" \o "Provide a detailed description of the decision.)** | **[Responsible Party](#Responsible_Party" \o "Identify the person authorized to make the decision.)** | **[Date](#Date" \o "Include the date the decision was made and authorized.)** | **[Comments](#Comments" \o "Enter any further information to clarify the decision, alternatives considered, the reason the decision was made, and the impact of the decision.)** |
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